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DAV PUBLICATION DIVISION
(DAV COLLEGE MANAGING COMMITTEE)
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E-mail: dav.publication@davcmc.net.in

Ref. No. : Pub/2018/827

Date: 23.07.2020

To
All Regional Directors & Principals of DAV Public Schools

Subject: Requirement of Books for Academic Session 2021-22.

Dear Sir/ Madam,

You may please refer to the subject cited above. In order to obtain complete and correct information, the Publication Division has devised a set of proformas for seeking requirement of textbooks and transportation details from the Regional Directors & Public Schools. Detail of these documents is given below for your convenience.

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|---|-----------------------------|---|--------------|
| 1 | Performa for Textbooks | - | Annexure - A |
| 2 | Performa for Transportation | - | Annexure - B |

The set of these Proformas 'A' & 'B' has been put on website of DAV CMC i.e. www.davcmc.net.in (Publication Division) and can be had from there.

Terms and conditions with regard to payment of textbooks will remain the same as communicated to Regional Directors / Schools vide DAV CMC Letter no. 9350 dated 15.12.2009, reproduced below:

"In partial modification of order no. 7576, dated 07.10.2009, the Managing Committee has relaxed the condition of advance payment by Regional Director/School against textbooks to the extent that the payment would be made by the Regional Director/School against the Invoice bill through a post-dated multicity cheque of 31st May every year to the Publication Division.

The payment against additional demand made during the academic session would, however, have to be made in advance to the Publication Division."

One set of these proformas duly filled in and signed by the Regional Director / Principal, may please be sent to this office through **e-mail only** i.e. dav.publication@davcmc.net.in so as to reach this office by or before 14.08.2018 positively. This office shall acknowledge the receipt of e-mail. The demands not received within stipulated time shall be dealt in the end.

Personal attention of the Heads of the institutions is solicited to ensure early submission of above data to this office.

Yours faithfully

-sd/-

(S.K. Sharma)
Director

Encl. : as above

Textbooks Requirement Proforma 2020-21

Name of the School :- SBR DAV Sr. Sec Public School, Talwandi Bhai.Name of the Regional Director:- Sh. Vijay Kumar (Manager)

Date of Commencement of academic session : 15.03.2021

IMPORTANT NOTE

1. It may be ensured that all the columns I To V are properly filled
2. While filling requirement of books, no. of students likely to come from LKG (i.e. lower class) will be the present strength of UKG in 2021-2122 to be filled in coloumn I. Same will be the case in other classes. II. Proposed additional admissions during 2021-2122 must be specified in column - II.

S.N.	Name of Book	I	II	III	IV	V
		No. of students likely to come from lower class	Additional No. of students to be admitted	Expected no. of Students in 2021-22. (I + II)	No. of Books in stock (if any)	No. of Books required
	LKG	40	20	60	-	-
1	Fun with English				11	49
2	Integrated Activity Book				14	46
3	Fun with Math				13	47
4	Rhythmic Rhymes				16	44
5	Fun with Colour 'A'				13	47
6	Akshar Parichay				13	47
	UKG	49	06	55		
7	My English Book				12	43
8	Integrated Activity Book				12	43
9	Kinder Garden.Math				11	44
10	Bal Madhuri				12	43
11	Shabad Abhyas				12	43
12	Fun with Colour 'B'				11	44
	1st	60	05	65		
13	My English Reader				11	54
14	English Practice Book				11	54
15	My Living World				11	54
16	Primary Maths				11	54
17	Bhasha Madhuri				11	54
18	Bhasha Abhyas				11	54
19	Step by Step -1				11	54

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S.N.	Name of Book	I	II	III	IV	V
		No. of students likely to come from lower class	Additional No. of students to be admitted	Expected no. of Students in 2021-22. (I + II)	No. of Books in stock (if any)	No. of Books required
	IInd	66	05	71		
20	My English Reader				7	64
21	English Practice Book				7	64
22	My Living World				6	65
23	Primary Maths				6	65
24	Bhasha Madhuri				6	65
25	Bhasha Abhyas				6	65
26	Step by Step - II				7	64
	Illrd	80	05	85		
27	My English Reader				25	60
28	English Practice Book				22	63
29	We & Our World -1				19	66
30	My Living World				23	62
31	Primary Maths				21	64
32	Bhasha Madhuri				20	65
33	Bhasha Abhyas				18	67
34	Kid-Wiz(GK)-1				24	61
35	Hands On				23	62
36	Step by Step –III				18	67
	IVth	84	05	89		
37	My English Reader				26	63
38	English Practice Book				32	57
39	We & Our World-II				27	62
40	My Living World				29	60
41	Primary Maths				22	67
42	Bhasha Madhuri				27	62
43	Bhasha Abhyas				26	63
44	Kid - Wiz (GK) - II				30	59
45	Hands On				30	59
46	Step by Step- IV				19	70

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S.N.	Name of Book	I	II	III	IV	V
		No. of students likely to come from lower class	Additional No. of students to be admitted	Expected no. of Students in 2021-22. (I + II)	No. of Books in stock (if any)	No. of Books required
	V	89	5	94		
47	My English Reader				21	73
48	English Practice Book				20	74
49	We & Our World-III				20	74
50	My Living World				21	73
51	Primary Maths				20	74
52	Bhasha Madhuri				22	72
53	Bhasha Abhyas				20	74
54	Surbhi -1 Sanskrit				-	-
55	Kid - Wiz (GK) - III				20	74
56	Hands On				20	74
57	Step by Step – V				20	74
	VI th	82	05	87		
58	My English Reader				33	54
59	English Practice Book				33	54
60	English Literature				33	54
61	We & Our World-IV				31	56
62	My Living World				32	55
63	Secondary Math				32	55
64	Gyan Sagar				33	54
65	Abhyas Sagar				33	54
66	Surbhi - II (Sanskrit)				-	-
67	Kid - Wiz (GK) - IV				33	54
68	Hands On				33	54
69	Step by Step-VI				31	56

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S.N.	Name of Book	I	II	III	IV	V
		No. of students likely to come from lower class	Additional No. of students to be admitted	Expected no. of Students in 2021-22. (I + II)	No. of Books in stock (if any)	No. of Books required
	VIIth	78	05	83		
70	My English Reader				23	60
71	English Practice Book				22	61
72	English Literature				23	60
73	We&OurWorld-V				15	68
74	My Living World				22	61
75	Secondary Math				21	62
76	Gyan Sagar				22	63
77	Abhyas Sagar				20	63
78	Surbhi- III (Sanskrit)				-	
79	Kid-Wiz(GK)-V				23	60
80	Hands On				22	61
81	Step by Step –VII				28	55
	VIII th	80	5	85		
82	My English Reader				33	52
83	English Practice Book				41	44
84	English Literature				27	58
85	We & Our World-VI				18	67
86	My Living World				22	63
87	Secondary Math				14	71
88	Gyan Sagar				25	60
89	Abhyas Sagar				39	46
90	Surbhi- IV(Sanskrit)				-	
91	Kid-Wiz(GK)-VI				22	63
92	Hands On				25	60
93	Step by Step –VIII				53	32

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S.N.	Name of Book	I	II	III	IV	V
		No. of students likely to come from lower class	Additional No. of students to be admitted	Expected no. of Students in 2021-22. (I + II)	No. of Books in stock (if any)	No. of Books required
	Naitik Shiksha Books					
94	Class -1	60	05	65	11	54
95	Class – II	66	05	71	6	65
96	Class – III	80	05	85	6	79
97	Class – IV	84	05	89	20	69
98	Class – V	89	05	94	21	73
99	Class – VI	82	05	87	30	57
100	Class-VII	78	05	83	22	61
101	Class – VIII	80	05	85	23	62
102	Class – IX				-	-
103	Class – X				-	-
104	Class – XI				-	-
105	Class – XII				-	-
106	All about Vedic Dharma				-	-

UNDERTAKING

Certified that demand of Textbooks has been calculated on the basis of data provided in coloumn I & II of this ANNEXURE. The institution undertakes responsibility to remit the payment strictly in accordance with the order of DAV CMC through post dated cheque dated 31.05.2021 immediately on receiving the proforma invoice.

The school also undertakes to make advance payment for any additional requirement after the demand projected in this annexure.

Signature of Head of the Institution

Name :- V.K. Mittal

DATE :-

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Note : For transportation of the consignments. Publication Division invites quotations from the reputed companies on the basis of the information received from the schools on the annexure "B" One or two transport companies of repute are selected and contract awarded. In certain cases, locations mentioned in the annexure - "B" fall beyond the operational areas of these companies, therefore, the school should mention most convenient destination.

PREFERRED TRANSPORT

Destination where the consignment is required: Talwandi Bhai

Distance from Delhi through shortest route on National Highway 450 KM

Distance from School Campus:

Name & Address of Transport Company at School location which operates directly from Delhi

Name: Delhi Punjab Transport

Address at Delhi: **Azadpur**

Phone / Mobile No. (Delhi) : 011-27731148, 011-39559658

Signature of the Head of Institution

Name: V.K. Mittal

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